

LIBRARY BOOKS AND PLAYAWAYS

Procedures:

1. Check your email boxes for a message from the Challenger library. It contains a list of items checked out to students. If you have a strong filter, check your spam box just in case. Please note that the emails might not reflect items that were returned after May 12.
2. Please notify us before your locker cleanout date if the following situations apply:
 - You have an item that has been damaged (liquid, torn pages, chewed by dog, etc.)
 - You believe your item is in a teacher's classroom
 - You did not receive an email notice
 - You have any questions for the library staff gina.schaarschmidt@asd20.org
3. Bring all library materials you have to your locker cleanout. You will have a chance to stop at your locker before turning your books in.

Additional information:

- If you can't find a book at home, don't lose heart. It might be somewhere at school or another student might have inadvertently picked it up. Do the best you can to find it and we will do the best we can on our end.
- Replacement fines for items not returned will appear in Infinite Campus the first week of June.
- Don't bring book replacement cost money to the locker cleanout. We want to make sure we cover all bases before assessing a lost book fine.
- If you find an item in the meantime, please return it to the book return box in front of the school's main entrance.

Check the CLIC homepage for updates and how-to instructions at <https://challenger.asd20.org/Info/Library/Pages/default.aspx>.



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